

Please select the ad type you would like to publish.

# **PLANNING GUIDE**

## **ADVERTISING CONTRACT NCIA**

2022 NATIONAL TRAINING CONFERENCE

### **AD SPECIFICATIONS AND RATES**

Premium Space			Standard Space	:e				
Back Cover	Color Color	\$975 \$775	Full Page (8	3.75" x 11.25")	Color	\$625		
			Full Page (8	3.75" x 11.25")	B/W	\$475		
Inside Back Cover			Half Page (	7.5"w x 5"h)	Color	\$395		
Inside Front Cover	Color	\$775	Half Page (	7.5"w x 5"h)	B/W	\$350		
*Each advertisement is entitled to a a ** *Non-members add a 25% surcharg	-	•	_		_	• •	nked	
2022 PLANNING SPACE RESERVATION DEADLINE August 13								
COMPLETE FULLY								
Name of Company:			Website:					
Contact:			Title:					
Phone:			Email:					
Name and Title of Authorizing Party:			Signature of Authorizing Party:					

**Note:** This is a legally binding contract. In signing this document, the advertiser agrees to abide by all of the contract terms and conditions as noted on this document and warrants that the representative executing the contract has the legal authority to create a binding agreement with NCIA.



**NCIA is going green for the NCIA 2022 Planning Guide.** This publication will be **emailed virtually** to enhance the user experience by adding click through capabilities.

#### **ARTWORK REQUIREMENTS**

NCIA requires PC-compatible files and that all artwork be sent in electronic format and be accompanied by an appropriate hardcopy proof. Advertisers and their agents assume liability for all content of advertisements printed, and assume responsibility for any claims made against NCIA arising therefrom. Advertisers agree to indemnify, defend, and hold harmless NCIA from any and all liability for the content of such advertisements. NCIA assumes no liability for error or omissions in key numbers. NCIA reserves the right to review and reject any advertisement. Bleeds are available for full-page ads only, the bleed size is 8.75" x 11.25".

#### **CANCELLATIONS/PAYMENT TERMS**

No cancellation of contracted space will be deemed valid unless received in writing by NCIA at least 30 days prior to the space closing date which is August 13, 2021. Failure to comply with this condition will result in the advertiser being billed accordingly. NCIA will, at its discretion, either repeat the latest advertisement or publish nothing. Payment for all advertisements must be paid within 30 days of billing. Unpaid balances over 30 days will be charged 1.5% per month.

NCIA Office Use Only	
AD COPY INSTRUCTIONS Repeat Last Year's Ad Sending New Ad Copy	
Signature of Authorized NCIA Representative:	Date: